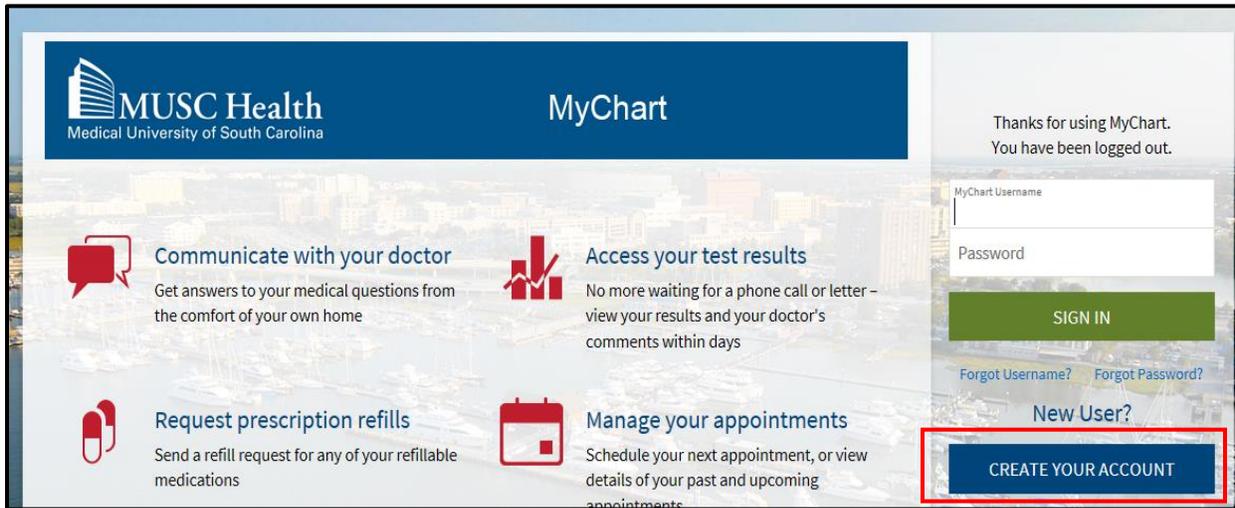


This Epic Tip Sheet addresses how a patient can sign up for their patient portal using MyChart.

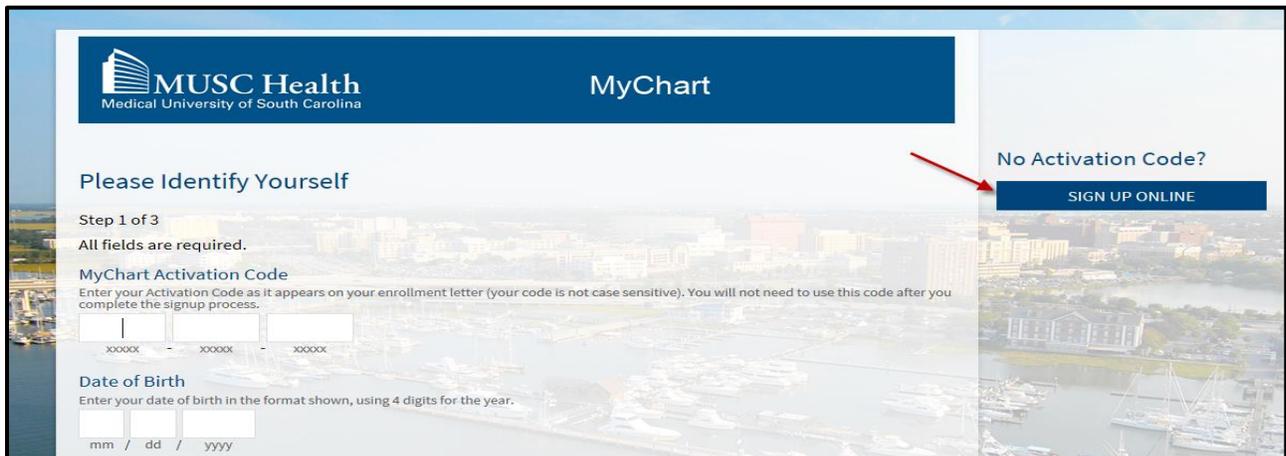
How to set up a MyChart Account

To set up a MyChart account go to: <https://mychart.muschealth.com>

1. Once to the web page, select “Create Your Account” on the right side of the screen.



2. Select “Sign Up Online” located on the right side of screen.



3. Complete the information in the Request An Activation Code and Submit Request

MUSC Health
Medical University of South Carolina

MyChart

Request an Activation Code

We need some information from you in order to grant you a MyChart account. **By completing this form, I affirm that I am the patient identified below, I am at least 16 years old and I am requesting access to my own Protected Health Information.** Once submitted, it could take up to 3 business days for processing and verification. Once approved, you will receive an email with your activation code and instructions on how to activate your MyChart account. **If you are requesting access to a child's or family member's MyChart account you must complete a Proxy Access form. You may obtain an access form in Clinic or by emailing mychartsupport@musc.edu.**

Indicates a required field

Name

First name Middle name Last name

Address

Address information is required.

Address

City State Zip

County Country: United States of America

Other Information

Date of birth

Gender: Male Female

Email address Verify email address

Last four digits of SSN

Home phone Mobile phone

Yes, I am or plan to be a patient at the Medical University of South Carolina.

Finally, as a spam prevention measure, complete the CAPTCHA below.

I'm not a robot 

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4. An activation code will be sent to the email that was submitted. A confirmation will be emailed.
5. Once you have received an Activation Code via email, go to the MyChart web page for MUSC at: <https://mychart.muschealth.com>
6. Click on "Create Your Account " and complete your MyChart account set up by following the guided instructions